

Ground Rules for Candidate Forum

- The League will provide a moderator from outside the area.
- The Moderator will state the rules and explain the format to the audience. The Moderator will be responsible for enforcing the time limits and may interrupt the forum to enforce the ground rules.
- Candidates will draw lots to determine the order in which they will give opening statements.
- Candidates will alternate the order of speaking. The candidate who makes the first opening statement will move to the "end of the line" for the first question, and this will continue throughout the questioning and closing statements.
- Candidates will be allowed t two (2) minutes to make an opening statement, one (1) minute to answer the questions, and one (1) minute to make a closing statement.
- Candidates' statements and responses will be timed. League members will keep time and display countdown cards visible to the candidates and the moderator.
- Audience questions will be written on index cards and read by the Moderator. The League and the Moderator reserve the right to review and select questions for appropriateness and to avoid duplication.
- No visual aids will be permitted.
- A table will be provided outside the meeting room for the distribution of campaign literature. It may not be handed out as the audience enters or placed on chairs inside the meeting room.
- The League claims copyright ownership of any tapes or transcripts produced.
- The League reserves the right to publicize the forum, and may, at their option, invite the media or some other entity not associated with any other candidate or campaign to provide televised, radio, or other coverage of the forum. **No voice, image or other duplication of the forum may be used by any candidate's representative or campaign in any campaign advertising.**
- Candidates must sign and return a copy of these rules, to the League by February 9th or be disqualified from participation.

I hereby agree to the ground rules and broadcast format as presented in this document.

Candidate signature

Please print name _____ **Date** _____

Please return this signed agreement by February 9, 2017 to:

Barbara Laimins

559 Highland

West Chicago, Illinois 60185