



2022 RAILROAD DAYS PARADE SUNDAY, JULY 10 AT 1 PM

The Western DuPage Chamber of Commerce is proud to host the
Railroad Days Parade on Sunday, July 10th at 1 pm

This Year's Theme: **TOGETHER**

TOGETHER has new meaning today. During COVID we weren't able to gather in the usual ways. Now that we are able to gather and celebrate together, we appreciate it in a whole new way! Show us what TOGETHER means with your float or parade unit.

- The parade groups assemble at 12 pm
- Step-off time is 1 pm sharp!
- The parade route is approximately 1 mile in length

We hope you will join us for the Railroad Days Festival (July 7-10) featuring carnival rides & games, live music, spectacular fireworks, and great food and fun.

AWARDS WILL BE PRESENTED IN THE FOLLOWING CATEGORIES:

HERITAGE AWARD

entry with the most enthusiasm and spirit

TURNER AWARD

entry with the most unique, creative, and understanding of a business/organization

GRAND MARSHAL AWARD

entry that best demonstrates the parade theme

- ✓ Please read the following **RULES & GUIDELINES** which all participants must follow.
- ✓ Return the following by **May 24, 2022**:
 - **RAILROAD DAYS PARADE APPLICATION**
 - **WAIVER AND HOLD HARMLESS AGREEMENT**
 - **NARRATIVE**

Questions? Contact the Western DuPage Chamber at team@westerndupagechamber.com or 630-231-3003. Line-up information will be sent to the email address on the application.

Contract Participants: We have limited space and budget. You will be notified within three weeks if your application was accepted or not.



Chamber of Commerce

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RULES & GUIDELINES

(retain for future reference)

4 SIMPLE RULES

We want everyone to safely enjoy the parade and have fun!

- ✓ **HANDOUTS:** items to be distributed during the parade must be approved in advance.
 - On your application include a list of what you will be distributing and please keep in mind that these items often end up in the hands of small children.
 - Approved items should be handed out, not thrown. For your safety and the safety of the children, we ask you to walk alongside the curb when distributing approved items. We do not want children running into the street in front of parade vehicles.
- ✓ **NO WATER DEVICES:** all water devices are prohibited.
- ✓ **NO ALCOHOLIC BEVERAGES:** use or possession of alcoholic beverages by participants is prohibited.
- ✓ **NO SMOKING:** please refrain from smoking or vaping during the parade.

GUIDELINES:

- Step-off is promptly at 1 pm from the corner of Ingalton and Elmwood Streets.
- Parade units must assemble at their assigned location by 12 pm. Parade participants that have not assembled 15 minutes before step-off will not be allowed to participate and will be asked to leave (*no exceptions*).
- Maintain even spacing between units (*not more than 20 feet*). Please advise us if special spacing is required. Motor vehicles must be operated in a responsible manner.
- “Antique” vehicle entries must be 25 years or older. Newer model entries will be limited to 10 vehicles at the discretion of the parade committee.
- Animal Entries: **MUST PROVIDE THEIR OWN CLEAN-UP CREW!**
- Line-up positions will be determined by the Chamber of Commerce. We will attempt to accommodate requests as possible based upon special needs (not everyone can be in the front of the parade).
- Those requesting an honorarium, please line up at your designated starting location. We will bring your checks to you.

Note that violation of the rules and guidelines will result in immediate removal from the parade and will exclude your participation in future Railroad Days parades.

Let's have a great parade!



Chamber of Commerce

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RAILROAD DAYS PARADE APPLICATION

Return completed application by: **TUESDAY, MAY 24**

306 Main Street, West Chicago, IL 60185

team@westerndupagechamber.com

Organization _____

Contact Person _____

Primary Phone (_____) _____ Mobile (_____) _____

Email Address _____

Street Address _____

City _____ State _____ Zip _____

Sponsoring Organization _____

Type & size of parade entry _____
(float, walking unit, auto club, etc)

Space Needed (10', 25', 50', etc) _____ feet

Will Your Entry Make Sounds? NO YES What Type of Sound _____

Will You Be Handing Out Anything NO YES Description of Handout _____

Are You Requesting an Honorarium? NO YES \$ _____

Applicant acknowledges receipt of the PARADE RULES & GUIDELINES and accepts them as part of the application. To be considered, only applications with the following items attached will be accepted:

- PRINTED NARRATIVE (a brief description of your organization)
- WAIVER AND HOLD HARMLESS AGREEMENT

The applicant further agrees to accept all future modifications in the PARADE GUIDELINES & RULES made and communicated, or in the alternative, to withdraw its application in writing.

Signature _____ Date _____

*** NOTE: receipt of this application does not constitute acceptance, nor does it constitute a contract for your participation. You will be contacted regarding acceptance. This is a no-charge parade, however all donations are accepted by the Western DuPage Chamber of Commerce.**



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WAIVER AND HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the undersigned hereby agrees to defend, Indemnify and hold harmless the City of West Chicago, Western DuPage Chamber of Commerce, West Chicago Fire Protection District, and the West Chicago Park District its officials, agents and employees, against all injuries, death, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorney’s fees), which may in anywise accrue against the City of West Chicago, Western DuPage Chamber of Commerce, West Chicago Fire Protection District, and the West Chicago Park District its officials, agents and employees, arising in consequence of participation in the activities relating to the Railroad Days Celebration/Parade to be held July 10, 2022, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, Western DuPage Chamber of Commerce, West Chicago Fire Protection District, and the West Chicago Park District its agents or employees. The undersigned shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgments shall be rendered against the City of West Chicago, Western DuPage Chamber of Commerce, West Chicago Fire Protection District, and the West Chicago Park District its officials, agents and employees, in any such action, the undersigned at its own expense, will satisfy and discharge the same. The invalidity or unenforceability of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the:

Name of Business/Organization _____

Agreed this _____ day of _____, 2022

Signature of Participant _____

Printed Name _____

Title _____

*** NOTE: Waiver and Hold Harmless Agreement MUST BE SIGNED before you can participate in the parade.**

